

JOB ANNOUNCEMENT

FAMILY LAW STAFF ATTORNEY

PROJECT DESCRIPTION: Central California Legal Services, Inc. (CCLS) assists low-income persons with legal issues through education, outreach and representation. CCLS is a nonprofit organization providing free civil legal services to low-income residents in six counties in the San Joaquin Valley and Sierra Nevada Foothills.

Central California Legal Services (CCLS) is seeking applicants for a staff attorney position for the Family Law/Education/Immigration Law Team in the Fresno office for representation of victims of domestic violence, dating violence, sexual assault, stalking and youth violence. The position is funded by the office on Violence Against Women (OVW) Legal Assistance for Victims program for the period of October 1, 2009 to September 30, 2011.

POSITION DESCRIPTION: Provide high quality legal representation and education to the client community and foster a cooperative and productive relationship with the staff, collaborative partners, and community groups. A commitment to impact litigation and team work within the staff and collaboration partners is essential. The position is exempt.

DUTIES:

1. Fulfill the grant objectives and provide legal representation to clients consistent with funded program priorities.
2. Work with CCLS advocates to ensure the delivery of high quality legal services.
3. Participate in weekly CCLS case review meetings.
4. Identify and analyze systemic issues through individual casework, reviews of the CCLS data and participation in statewide networks of legal services advocates.
5. Interface with other CCLS and California advocates on issues of mutual interest.
6. Co-Counsel with other legal staff.
7. Collaborate with partners, clients, and community-based service providers.
8. Participate in community outreach and education events.
9. Carry out CCLS policies and procedures.
10. Attend continuing legal education seminars and keep abreast of changes in the law.
11. Other duties as assigned.

QUALIFICATIONS:

1. Demonstrated litigation ability.
2. Knowledge of case review policies and procedures.
3. Ability to work effectively with victims.
4. Knowledge of substantive poverty law areas.
5. Ability to conduct client interviews, investigations, legal research, analytical reasoning ability, case review and problem solving.
6. Superior interpersonal, oral and written communication skills.
7. Demonstrated commitment to working with low-income clients.
8. Demonstrated ability to work closely with others in a small unit setting.
9. Ability to use computers and working knowledge of Windows based programs and databases.
10. Bilingual ability (English/Spanish highly preferred).
10. Computer research skills.
11. CA Drivers license, automobile insurance and reliable transportation required.

SALARY/BENEFITS: DOE, medical, dental, vision, life, disability insurance coverage; employer paid TSA; 14.5 paid holidays; School Loan Reimbursement Assistance Program and generous annual leave policy; Bilingual Supplement; State and County Bar and some professional organizations dues paid by CCLS. This is a collective bargaining unit position.

CLOSING DATE: Open until filled.

TO APPLY: Send resume, cover letter and three references to:

Sherry McMurry, Executive Secretary
Central California Legal Services
1401 Fulton Street, Suite 700
Fresno, California 93721
sherry@centralcallegal.org

CCLS values diversity and is an equal opportunity employer. All interested individuals, including women, people of color, people over forty, and persons with disabilities are encouraged to apply

POST DATE: 10/12/09